

**Application for Building Permit  
Lake Santee Subdivision**

Lot Number(s): \_\_\_\_\_  
Name of Owner: \_\_\_\_\_  
Permanent Address of Owner: \_\_\_\_\_  
City, State & Zip: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
  
Name of Contractor: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State & Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_

Permit Number: _____
Date Issued: _____
Approved By: _____
_____
Two Signatures Required

**Check the type of improvement for which a permit is requested:**

- 1) Dwelling, enter square footage of heated living space on first floor: \_\_\_\_\_ sq ft
- 2) Addition to dwelling including porches, garages, room additions & carports.
- 3) Unattached garage, enter square footage of proposed structure: \_\_\_\_\_ sq ft, first floor dwelling \_\_\_\_\_ sq ft
- 4) Outbuilding, enter dimensions of proposed outbuilding: \_\_\_\_\_ ft X \_\_\_\_\_ ft
- 5) Deck
- 6) Boat Dock
- 7) Swimming pool
- 8) Satellite Dish, enter the diameter of the dish: \_\_\_\_\_
- 9) Fencing, specify type of fencing material: \_\_\_\_\_
- 10) Driveway culvert: Location to be staked, Diameter \_\_\_\_\_ in, Material \_\_\_\_\_
- 11) Other, specify: \_\_\_\_\_

**Check the items below that accompany this application:**

- Plot Plan – required for all permits, must show proposed location, size of structure and setbacks as measured from overhangs, decks, porches, etc. to all relevant property lines.
- Copy of deed – required for all dwelling permits or construction on a lot not having a dwelling
- Surveyors report – recent boundary survey required for all dwelling permits, surveyor’s stakes must be in place.
- Floor plans, foundation & elevation views – required on (1) through (5) above, and on (6) if dock is covered.

**Check the items below that have been performed:**

- Staked location – the planned location of (1) through (7) above must be staked or marked for verification.
- Staked property lines – known property lines relevant to the setbacks must be marked to assist in confirming setbacks.

**If requesting a permit for an unattached garage or outbuilding:**

- If I now have an unattached building, which I hereby am agreeing to remove within 30 days of completion of the new structure, in order to comply with the Subdivision Restrictions, **initials of member:** \_\_\_\_\_

**Certification And Notice of Intent to Comply**

I hereby certify that I am a member in good standing with the Association, that the application is correct and that the construction will conform to the Subdivision Restrictions, the Lake Santee Rules & Regulations and the county building code. I further agree that I will make application to the proper county jurisdiction for a building permit as required.

I understand that this permit expires one year from date of issue if construction has not begun. I further understand that I have six months from the date ground is broken to complete the exterior of the structure, store materials out of view and have the site graded.

I agree to abide by Rule Number 12.18, which reads as follows: “During construction projects such as dwellings, additions to dwellings, including porches, garages, room additions, carports and unattached garages, an onsite trash bin or suitable vehicle must be furnished for the removal of construction waste and debris. The burying of any construction refuse within subdivision is strictly prohibited”.

Date Submitted: \_\_\_\_\_ Signature of Property Owner: \_\_\_\_\_

Printed Name of Applicant: \_\_\_\_\_